

# Colfax Park and Recreation Auxiliary Board

## May 10, 2017 Meeting Minutes

### I. Attendees & Guests

Doug Garrett	Kim Seebeck	Shannon Harding
Greg Rhames	Dave Mast	Pete Parvi
Linda Darrock	Brad Hagarty	Kent Deal
Don Edwards	Kathy Dickerson	Mary Dell Flattery
Karen Russell	Rebecca Evans	Linda Boddiker
Darla Edwards	Dell Ruth	

### II. Topics for Discussion

**Agenda Approval** – Motion to modify agenda by Shannon Harding; 2<sup>nd</sup> by Kim Seebeck. Motion approved.

**Guests** – Dell Ruth is from Altoona. He's got a group called the Iowa Christian Sportsman's Association. Its mission is to put on outdoor sporting events to make it possible to get folks into the church that wouldn't normally attend church, and to assist other organizations as volunteers. He seeks an alliance with the Board, or to otherwise get involved with us. Doug Garrett advised Mr. Ruth regarding the Kids Fishing Derby coming up on June 3. We'd love some help with that, or the concerts that we'll be having. Mr. Ruth indicated to the Board that he's not certain regarding the number of members at present, but he's looking for a place to have an event – most activities will be church based. Doug advised that the group could do events as long as the mayor and the City didn't have any issues with the event. Mr. Ruth indicated too that they'd be glad to partner with other churches in Colfax.

#### **Approval of Financials – 4/13/17 through 5/10/17**

- Savings:
  - Interest: \$24.87
  - Balance: \$100,875.65
- Checking:
  - Incomes:
    - Rock the Quarry Donations: \$500.00
    - Archery Range Sales: \$30.00
    - Camping Fees: \$30.00

- Other Donations: \$24.00
  - Interest: \$1.24
- Expenses:
  - Bills & Utilities (also cell phone & sanitation): \$102.10
  - Charitable Gambling License: \$150.00
  - Office Supplies (numerous): \$346.12
  - Fuel: \$49.08
  - Park Improvements: \$45.55
  - Archery Expenses: \$74.90
- Balance: \$13,280.43
- Cash Accounts:
  - Petty Cash - Archery: \$150.00

Linda Darrock moved to contribute \$250.00 to the Colfax United Methodist Church in recognition of the Board's continued use of its facilities for monthly meetings. 2<sup>nd</sup> by Kim. Motion approved.

Motion to approve financials by Shannon; 2<sup>nd</sup> by Don Edwards. Motion approved.

**Approval of Minutes from Prior Meeting** – Motion to approve minutes by Greg Rhames; 2<sup>nd</sup> by Kent Deal. Motion approved.

### **Committee Reports**

- **Design Steering Committee** – Kim Seebeck reported there is a meeting set for next Tuesday to discuss strategy regarding a Request for Proposal in an effort to interest a developer in the northwest corner of QSP. That meeting will include Chaz Allen, Jeff Davidson, Dave Mast, Doug and Kim. Further, the committee will begin discussions regarding tax abatement or tax incentives that could potentially be offered. Kim noted that the master plan or design is nearly complete; she has asked Confluence for an executive summary, and about how to handle future updates to the master plan. Greg brought up the potential for re-contacting Brownells about developing a shooting range as called for in the master plan. Doug said he can go ahead and put something together; Greg will work with Kathy Dickerson.
- **Operations/Planning Committee** – Greg indicated they've power washed the interior eastern most part of the block building. He wants to do some testing with paint to see if the block needs to be sealed first because, although the walls are now clean, years of exhaust-stain remain and may bleed through. He recommends leaving the east side empty until it is painted, and then stuff can be moved between the two sides of the

building. After painting is completed, it will be ready for event rental. Don reminded the Board we've got windows purchased and they'll be delivered soon. There is a workday on Saturday – Denny Lester is coming with a Mid-American truck to dig holes for osprey poles and other projects. There was discussion about the need for a bobcat to use at the park. Don has spoken with Bob Rhone about it because the City is buying a bobcat the first of July. Dave Mast indicated it's a track type. Bob Rhone is open to possibly letting the Board borrow it for use at the park in exchange for some kind of a payment toward its purchase. Don suggests offering a \$10-15,000 payment – that can be discussed at next Board meeting. Doug reported that we've been offered 16 RV electrical posts and he'll be following up on that. A discussion ensued regarding the tree saplings and the need for planting. Doug also reported he has been contacted by two potential Eagle scouts about wanting to perform projects at the park. He believes they could do some signs and construct an overhang to shelter the camping/self-registration information area. Shannon asked about whether barriers are going to be erected near the boat ramp based upon the language of the motion proffered by Dennis Farland and approved by the Board at the April 12, 2017 meeting. Discussion ensued. Greg suggests maybe fortifying the ramp so it allows for a small trailer. Further discussion was had. Shannon moves to go forward and allow electric trolling motors WITHOUT barriers as was approved back on April 12, 2017. Kim modified the motion to allow this issue to be reconsidered should the ramps deteriorate or their use on this basis becomes an issue for the park. Linda D. seconded the motion with modification. Additional discussion ensued. Ultimately, the motion was approved.

- **Promotions Committee** – In Pat Utz's absence, Doug advised that "The Round Guy," a local radio/TV personality and comedian, has agreed to MC the Rock the Quarry concert. Shannon and Kim gave a brief update concerning the forthcoming Kids Fishing Derby and RTQ concert events. Emphasis was placed on the need for Board members to sell the concert tickets they were provided at the last meeting, to be prepared to volunteer at the events, and to contact and identify potential community sponsors.

**By-Laws Review & Annual Board Officers Election (President, Vice President, Secretary and Treasurer)** – Shannon presented a proposed amendment to the by-laws. Specifically, modifying section 5.2 of Article V to allow a person appointed to the office of president or vice president to serve no more than four successive terms in that office – at present, the by-laws call for no more than three successive terms. A handout was provided and discussion ensued. Shannon moved to modify the by-laws accordingly; 2<sup>nd</sup> by Kim. Doug abstained. Motion approved.

## ***Elections***

Office of the President: Linda D. moved to nominate Doug Garrett; 2<sup>nd</sup> by Kim. Don moved to cease all nominations. Motion approved.

Office of the Vice President: Don moved to nominate Kim Seebeck; 2<sup>nd</sup> by Shannon. Kim accepted. Linda D. moved to cease all nominations. Motion approved.

Office of the Secretary: Kim moved to nominate Shannon; 2<sup>nd</sup> by Linda D. Kathy moved to cease all nominations. Motion approved.

Office of the Treasurer: Shannon moved to nominate Kathy Dickerson; 2<sup>nd</sup> by Linda D. Don moved to cease all nominations. Motion approved.

Member elections will occur next month. Doug asked Shannon to review section 3.2 of the by-laws for possible modification.

**Grants to Complete – *Trees Please*** grant is being supervised by Linda D. and Kim. They will choose a variety or varieties for along the road, to be spaced about 50' apart along entrance road. 6-8' trees will be purchased and Don asked whether we'll want stakes for them. All present agreed the trees should be staked initially. If additional funds are needed for that, Linda and Kim will advise the Board. Doug noted the Trees Please signs are now up in the park.

***Trees Forever Living Roadways Grant*** - Doug reported that the park was recently asked whether it wanted to stay on the waiting list. He replied in the affirmative, that QSP and the Board are still interested. (This is the grant that was originally to be awarded back in August 2015 and has been on hold ever since.)

***Prairie Meadows Community Betterment*** – The table grant was completed and has been submitted. Doug reported that Colfax has been awarded a grant for banners through the Vision Committee. Specifically, \$4,600 to spend on banners to be displayed on the light posts along 117. Originally, the high school's Art Department was asked to come up with some design ideas, but that didn't pan out. A game plan is needed, to possibly partner with Main Street and come up with a design competition for those banners, and to allow for a vote electronically by way of social media.

***Paint Iowa Beautiful*** – QSP has been awarded eight (8) gallons. Doug will stop at Diamond Vogel soon and find out when they can come out to the park to provide advice regarding the type of paint best for the block building interior.

**Grants to Apply For** – Trail development. We need to get together to decide amenities around trails, and what costs are involved. This falls in Operations/Planning & Steering purview – we

need folks to get involved. Kim indicated she'd asked Confluence about shelter designs previously and has not heard back; she will follow up. Doug indicated the state trail grant application is due July 1 and the federal grant application is due September 1. Anyone want to head that up and work with Jeff Davidson? Kent and Greg volunteered to do so. Regarding the gravel from Manatts, Doug asked if anyone objects to putting something on Facebook asking if anyone following would volunteer the use of a dump truck to get the 200 tons of gravel from Manatts to QSP. There were no objections. Pete Parvi discussed the trail status and specifically the need for further work at ground level to clear the willow trees on the isthmus or land bridge between the north and east lakes. It needs to be cleared at a level lower than what the tractor and its attachment will do. Doug broached the subject of a one-way road behind Kum 'n Go and wanting to open road to east end up the hill also. Discussion was had. Pete thinks we have enough cable to create a fence on either side of the road up to the east, although we'd have to buy the posts and connectors. That would allow park users to drive up to the top of the hill where it levels off a bit and to park there, providing easier access to the east end and other parts of the park. Is that something you want to take on this year, Operations/Planning, Doug asked? Discussion ensued; it will be discussed further on Saturday during the workday. Lastly, the self-registration envelopes for camping have been received, but we're not yet ready to implement the program. For next little while the Board will continue to staff the office between 5 and 7 p.m. on Friday and Saturday evenings to register campers. Kim passed around the volunteer sign-up sheets for camping registration and closing the park. Once we're ready to implement the camping self-registration process, camping will be permitted seven days a week.

**Block Building Update** – see information above. Additionally, there was a suggestion to erect a fence around the cement slab at back of building to allow for firewood storage. A 6' fence or less does not require a permit. Further discussion will be had at a later date.

**Fifth Grade Outing Review** – Doug reported the outing was a huge success. Moreover, every elementary school grade has been out to the park to fish, and the kindergarten class hiked. A lot of the kids are interested in attending the June 3<sup>rd</sup> fishing derby. An announcement about the derby will appear in the parent newsletter.

**Dog Park & Red Bridge Update** – Doug indicated that Joe Otto will be back from Oklahoma soon. There is nothing new to report; still waiting to hear from the County engineer and the National Guard. Regarding the dog park, Tracy Hook was supposed to present the idea of the Foundation selling the one acre to QSP for a \$1, to relieve the Foundation of any liability, but there's been a recent change in officers so Doug is not sure what's going on. He'll follow up. Brief discussion ensued.

**Purchase of 6-person Polaris ATV Update** – As the Board is aware, an electronic vote was recently taken and a motion to purchase a 6-person Polaris ATV passed. It'll be here in time for

use at both the fishing derby and the concert. We'll need to put together usage rules, but board members can use the ATV while volunteering and/or to show folks the park.

**Archery Range Development & Planning** – Doug asked Greg to advise the Board. Greg has a quote for more targets to be used at an outdoor range. Brad Hagarty has generously offered to donate targets for use at an outdoor range as well. We still need to understand how insurance costs and City liability concerns affect the idea. Greg would like to move stuff outdoors because the league participants are interested in an outdoor archery area. Dave Mast indicated one of the councilpersons will want data, i.e., how do we propose to control access? How do you keep folks out? Where will arrows fly? Greg will get something down on paper. He thinks that we'll get more interest and more people coming through if there is an outdoor range. Pete asked how we are going to keep kids out of the area when it's in use. Greg responded there will be set hours like the indoor range, and we'll need to get signage up in the area. Further discussion ensued. Greg acknowledged that maybe the outdoor archery range is something that cannot be done, but he'd like to try.

**Adjournment** – Greg moved to adjourn. 2<sup>nd</sup> by Don. Motion approved.