**Colfax Park and Recreation Auxiliary Board**

 **6:30 pm December 9, 2015 Agenda & Notes Colfax 1st United Methodist Church**

I. Agenda Approval **– Motion by Kim Seebeck to approve. 2nd by Dave Mast. Motion approved.**

II. Attendees **–**

* **Guests: Greg Rhames, Shannon Harding, Bill Edgar, Pete Parvi, Linda Boddicker.**
* **Board Members: Kent Deal, Dave Mast, Doug Garrett, Kyle Ament, Linda Darrock, Kim Seebeck, Connor Jones, Karla Jones, Danae Edwards, Don Edwards, Patrick Utz, Karen Russell**

### III. Approval of Financials

* **Savings**
	+ **Interest Income: $46.26**
	+ **Transfer to Checking: $20,000**
	+ **Balance: $180,307.76**
* **Checking**
	+ **Interest Income: $2.38**
	+ **Transfer from Savings: $20,000**
	+ **Expenses**
		- **MidAmerican Energy: $12.37**
		- **Ammon Gingerich Construction $5,000**
		- **Ammon Gingerich Construction: $9,503**
		- **Dickerson Mechanical: $8,167.55**
		- **Confluence: $7,024.60**
	+ **Balance: $6,526.68**

**Motion to approve financials by Don Edwards. 2nd Linda Darrock. Motion approved.**

IV. Approval of Minutes from Nov 11th meeting

* **Motion by Connor Jones to approve, 2nd by Karen Russell. Motion approved.**

### V. Committee Reports

a. Operations / Planning **-**

* + **Overhead doors on pole barn are secured. Craig Johnson put the entry door in. Doors to weigh station have been put and completed.**
	+ **Electric has been run to all the buildings. Broken glass windows have been boarded with plywood to be replaced next spring.**
	+ **Cleanup on the dike property is continuing.**
	+ **Pole barn lights and slab need repaired.**
	+ **Fixtures are requiring repairs in the weigh station such as stools and sinks.**
	+ **Cleanup the outside of the block building.**
	+ **More telephone poles on the southeast end of the dike. Mid-american will take care of removing electrical wires and transformers.**
	+ **Don Edwards is going to be doing work on Saturday. 9 am to noon.**
	+ **Scott Nelson has a key to the pole building. Need to determine who needs keys. Need to follow-up with Toad with the trail cameras.**
	+ **Need a roll-off to put the materials in. Will get prices from Anderson Sanitation and Skunk River Sanitation.**

b. Promotions

* + **Connor said we have a meeting this next Wednesday at 6 pm.**
	+ **Suggestion on website to add a Bird spotting page from guest Bill Edgar.**
	+ **Meeting with Patrick, Doug, and Connor planned for 12/10/2015.**

c. Steering Committee

* + **Kim said confluence sent in their first invoice. This is about ½ of the “data gathering” process.**
	+ **We have a solid stakeholder schedule planned. It is a diverse representation of community and county wide members.**

####  d. Finance

e. nominating committee

* + **Dave Mast is nominating Kathy Dickerson to be the new treasurer. She was a treasurer in the past when the board was active in the 2000’s.**
	+ **There could be issues with bids in which Dickerson Mechanical would provide and we would have a conflict of interest. Decided Kathy would not have a say in those votes and we would determine proper procedures if the time comes.**
	+ **Don Edwards makes a motion to approve asking Kathy Dickerson to be the new treasurer. 2nd by Linda Darrock. Motion approved.**
	+ **Motion by Linda Darrock have Dave Mast continue to be treasurer until the latter part of January when Kathy would be able to start. Karen Russell 2nd. Motion approved.**

# Old Business

VI. Iowa Living Roadways Update

* **Grant for the beautification outside the park between 117 and the gravel road and the park and the fence line.**
* **Doug attended a meeting in the Ames said we are approved for the grant, but they are behind in awarding them officially.**

VII. Visioning Grant Update

* **Colfax was selected to get the visioning grant. We were approved for a complete study of entire city for beautification. Some Iowa state landscape architecture students will be back helping us with the study.**
* **A press release with more information will come out soon.**

VIII. Fishing Meeting

* **Kyle is trying to setup a public meeting. Wish we could have a set date when we would open the park for public fishing and have a timeline.**
* **At the first meetings, it would be more informational and then may look for feedback.**
* **Kim said she wants to involve Confluence in the discussions.**

IX. Precision Pipeline Lease

* **Dave Mast and Doug Garrett met with Scott Nelson and he is okay with whatever the board wants to do. Understands our position and situation however we stand.**
* **One of the issues is we do setup a contract with the Precision Pipeline lease is we would tie up 20 acres of space. We still want to have the park open on a limited basis over this year long/plus agreement.**
* **We believe the 20 acres would be east of the weigh station building. There would be temporary buildings setup, large equipment potentially parked here, and heavy traffic with workers parking here in the early morning and leaving in the evening.**
* **Board discussed economic benefits to the city.**
* **Kyle brought up issues with dust and possible impact to the REAP grant work like getting the grass to grow from seed with all the dust. Suggestion was brought up that if approved, we may ask Precision Pipeline to put down a dust retardant on the roads.**
* **Danae Edwards motions that we enter into discussion with precision pipeline about the future use of the 20 acres on the island. Patrick 2nds the motion. 2 nayes and 9 ayes. Motion approved.**

X. Opening Park On Limited Basis

* **Needs before opening the park: trash, kybo/outhouse, signs, rules and regulations.**
* **City ordinances for the parks would have to be reviewed.**
* **Don put together a team to help with the planning and operation committee. That group will make recommendations for when we should open the park at a future meeting.**

# New Business

XI. Trails Meeting Update (Dec. 8th)  **-**

* **Iowa Heartland ACD and Brian Lieters with the National Park Service are developing master plans for the bike trail systems.**
* **Interest in connecting from Prairie City to Colfax and up to Mingo bike trail.**
* **$250,000 a mile for standard bike trail. Cost is less if it’s on a highway ditch and even less if it’s an old railroad.**

XII. Bidding of grading work for REAP Grant

* **Local resident wanted to know when he could submit a bid for the work on the REAP grant.**
* **Since the City of Colfax would pay the invoice and the estimate on the work is approximately $50,000, a bid request is not required by the city.**
* **Keith Russell already volunteered to work on other pieces.**
* **Discussion on how to be fair to all contractors while it would be nice to use existing contractors for consistency.**
* **Doug reminded the group we need to be transparent and fair to everyone in the community.**
* **Kent Deal makes a motion to utilize Keith Russell for the REAP grant work. 2nd by Linda Darrock. Motion approved.**

XIII. Adjournment

* **Connor Jones makes a motion to adjourn. Kent Deal 2nd. Motion approved.**

### Announcements:

* **On Tuesday January 12th, the community hometown pride meeting is at 6 pm and at 6:30 pm the vision committee will meet with tree forever at the 1st United Methodist Church.**